Welcome Aboard

NROTC Unit
UC BERKELEY

DEPARTMENT OF THE NAVY
NAVAL RESERVE OFFICERS TRAINING CORPS
UNIVERSITY OF CALIFORNIA, BERKELEY
152 HEARST GYMNASIUM
BERKELEY, CA 94720-3640

IN REPLY REFER TO
CO

From: Commanding Officer
To: Incoming Midshipmen

Subj: **WELCOME ABOARD CLASS OF 2020**

1. Congratulations on your decision to become a part of the Naval Reserve Officers Training Corps as a member of the UC Berkeley Unit.

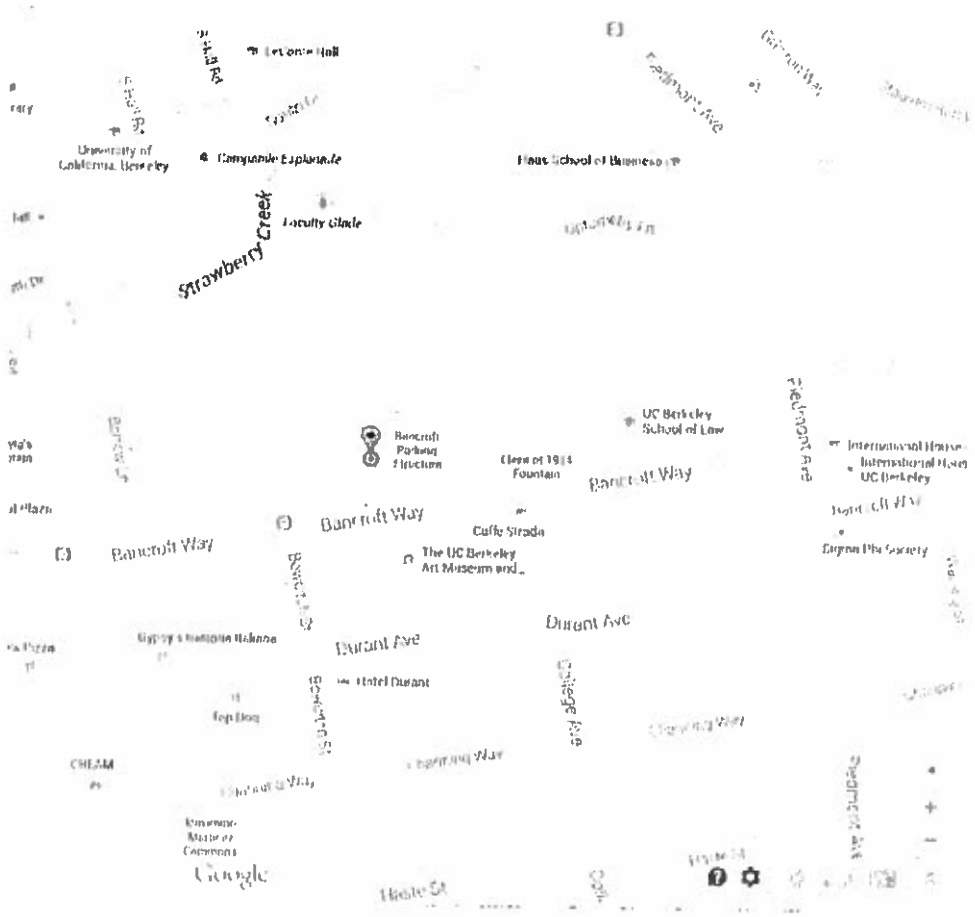
2. You are joining an exceptional program with a long and distinguished history. One of the first six ROTC established, we are a small but instrumental Unit in our Navy's and nation's history. We are certain your experience will prove to be rewarding. The staff and I look forward to your arrival.

William S. Koyama
Captain, USN
Commanding Officer

REPORTING PROCEDURES

Please read through this information carefully. Ensure you fill out the required forms (NROTC CHECKLIST) in this packet. There are instructions on how to fill out each document. Some require no filling out, just read the document and completely understand it. If you have made mistakes to the forms, you can find a digital copy of the form on the Units website under New Student Orientation. If you have any questions regarding the administrative paperwork, please contact, LT Eccleston at (510) 643-6345 or LT Rothman at (510) 642-5437. Use the enclosed checklist to complete the required forms and return them immediately via secured mailing or hand carry them to the unit.

New Student Orientation: You are to report to the NROTC UC Berkeley office located at 152 Hearst Gym, Berkeley, CA (room 188) on 17 August at 9:00 a.m. Use the following map and the Latitude/Longitude (37.869535, -122.256165) to assist with navigation to the offices if you are unfamiliar with the area. Following in processing, students will transition to Camp Parks, Dublin, CA from 17-19 August 2016 where they will conduct training. Billeting will be provided.



Self-paid parking garages are available on Bancroft Street if needed. Parents/Guardians will have the opportunity to meet the Commanding Officer and staff from 0900-0915.

- **If your parents/guardians would like to meet the staff, please annotate it on the NROTC information sheet.**

Travel: Scholarship students are entitled to reimbursement for travel expenses related to reporting to the NROTC Unit for New Student Orientation. You will be reimbursed **once** for one-way travel (i.e. if you fly home after NSO, and then fly back to the Bay Area before school starts, you will only be reimbursed for one leg of the trip). If you are flying, please retain your airline paid receipt that shows payment method and amount. If you are driving, please bring route mileage (Google maps) from home of record to NROTC UC Berkeley. This is the maximum allowable amount according to Navy and DOD policy.

Reporting Aboard: If arriving by yourself from out of the local area, please plan your travel into Oakland International Airport (OAK). If you choose to fly in earlier than the report date, accommodations will be procured at individual expense. We will provide transportation from the Oakland Airport or your local accommodations to the unit Monday morning. If you are planning to arrive on Monday, ensure your flight arrives no later than 0830 into OAK. If you need transportation to the unit, please annotate your flight information or hotel accommodations on the NROTC information sheet.

All students **MUST** report to the unit with a regulation military haircut (for males) or hair put up in a neat and professional manner such that it does not fall below the collar (for females) and appropriate civilian attire (closed-toed shoes, slacks with belt, and a collared shirt). Grooming standards for Navy options are referenced in NAVPERS 1566.5I or for Marine Options reference MCO P1020.34G.

All students must be within height /weight and physical fitness standards per OPNAVINST 6110.1J. Failure to meet these standards will affect your scholarship.

Early Move In:
If you are a UC Berkeley student and plan to move in to the dormitory on Friday 19, August you are considered an early move-in and will be charged a fee by the university. Please annotate below that you are an Early Move in so the unit can submit your name to the dormitory personnel.

Unit Contact Information: The information below is the official contact information for the NROTC Unit at UC Berkeley.

Address:	152 Hearst Gymnasium
	Berkeley, CA 94720
Phone:	(510) 643-1920 Major Scott
	(510) 643-6345 LT Eccleston
	(510) 642-5437 LT Rothman
	(510) 643-1918 GySgt Castillo
Fax:	(510) 643-9731
Email:	anthony.eccleston@berkeley.edu
	Joshua.rothman@berkeley.edu
Website:	http://navyrotc.berkeley.edu

Once again, congratulations on your decision to join the NROTC Program. If you have any questions about the unit or this package, please don't hesitate to contact LT Eccleston or LT Rothman at the numbers above.

NROTC CHECKLIST

REQUIRED DOCUMENTS TO BE RETURNED VIA SECURED METHOD (i.e. FedEx, UPS, Certified Mail) MAILED BY 1 AUGUST 2016

1. NROTC Supply Form **(This form is DUE ASAP but no later than 15 Jun and can be emailed to the GySgt or to the LT'S)**
2. NROTC INFORMATION SHEET
3. NAVAL RESERVE OFFICERS TRAINING CORPS EMERGENCY DATA FORM
4. "Authorization to Proceed" Letter (mailed to you by NSTC)
5. Navy ROTC Standard Release Form
6. If you are not a U.S. citizen, send copy of birth documents from native country AND official U.S. citizenship documentation (passport, etc)
7. NSTC 1533/121
8. NSTC 1533/126
9. DEPENDENCY APPLICATION/RECORD OF EMERGENCY DATA (NAVPERS 1070/602)
10. SGLV 8286
11. NSTC 1533/153
12. NSTC 1533/135
13. DD Form 4
14. NAVPERS 1070/613
15. DIRECT DEPOSIT FORM (1199A)
16. DTS Profile Sheet
17. APPLICATION FOR UNIFORMED SERVICES IDENTIFICATION CARD (DD FORM 1172)
18. Individual Cost Sheet
19. Navy Officer Tattoo Screening Form/ Marine Officer Tattoo Screening Form
20. MCRC Regular Officer ON/E Information Sheet with Privacy Act (Marine Options Only)

*Note: All forms must be completed legibly using **BLACK** ink.

REQUIRED DOCUMENTS TO BE PRESENTED UPON REPORTING (HAND CARRIED)

1. Original or certified true copy of ***BIRTH CERTIFICATE***

2. Immunization Records (Refer to Required Immunizations listed below)

3. If you have received the DODMERB Cover Letter stating you have been physically qualified, bring it with you. Additionally, you will also need to bring in the DD FORM 2492 (DODMERB physical), bring actual hard copy. Failure to provide these documents may result in your scholarship not being activated.

4. Travel Receipts

    a. Receipt MUST indicate method of payment and a ZERO balance (i.e. air, POV, bus, rail)

    b. If travel by POV, bring total mileage driven (google maps, etc)

5. Students, who will be under the age of 18 as of the first day of New Student Orientation, please bring NROTC Scholarship Service Agreement (NSTC 1533/135).

    a. Prior to reporting your parent's signature MUST be notarized in order to be valid.

    b. This requirement is not negotiable.

Scholarship Students not yet fully DODMERB Qualified, please include:

6. Report of Medical History DD-2807-1 (completed by a physician). Contact NROTC unit if you need this form or you can Google the DD-2807-1.

NROTC Supply Form (THIS FORM MUST BE TURNED IN No Later Than JUN 15TH and can be emailed to either LT Eccleston or LT Rothman)

Uniforms will be ordered for you prior to your arrival. It is extremely important that you fill out every piece of information here correctly, as it will determine the proper fit of your uniform.

Name (First, Last, MI):

Males

Hat Size[1] (ex: 7-3/8):

Long Sleeve Shirt Size[2] (ex: 16x33):

Shirt Size (ex: S, M, L):

Trouser Size[3] (ex: 30x32):

Shorts/Sweats Size (ex: S, M, L):

Shoe Size:

Females

Hat Size[4] (ex: 22):

Long Sleeve Shirt Size[5] (ex: 34x28):

Shirt Size[5] (ex: 34, 36):

Slacks Size[6] (ex: 2, 4, 6):

Shorts/Sweats Size (ex: S, M, L)

Shoe Size:

---

[1] Use commercial hat sizes if known. If unknown measure circumference of head right above the eyebrows.

[2] Indicated neck circumference and sleeve length. Measurements are best taken by tailor/seamstress, but this is not required.

Neck: Measure the circumference of the neck at the collar line.

Sleeve: Raise arm of the subject and bend the arm at a right angle, bring forward the forearm parallel to the floor with palms down; measure from center of back to sleeve seam, continue around elbow to the wrist bone.

[3] Do not sag your pants. Measure waist from true waist, not hips.

Waist: Measure around waist on the shirt just above the trousers at a point directly over the hipbones

Inseam: Place tape firm and well up against the crotch, and measure down to the floor along the leg of the inside seam to the juncture of the heel and sole

[4] Head circumference in inches.

[5] Indicate Bust and sleeve length (see note 2)– Shirt Size: Bust only

[6] See attached chart and use your measurements to determine the closest size to you (ex. 12JR, 8MP)

NROTC INFORMATION SHEET

CONTACT INFO

Name: _____ Student ID # _____
(Last, First, MI)

Home Phone: _____ **Cell Phone:** _____

EMAIL: _____
(PLEASE PRINT EMAIL ADDRESS LEGIBLY)

University (Circle): UC Berkeley Cal Maritime UC Davis Stanford

Option (Circle): Navy Marine

Can you swim? **Yes** **No** **(circle one)**

NEW STUDENT ORIENTATION

I will need to be picked up from the airport prior to NSO: Yes No
(If "Yes" to the above, my flight information is as follows):

Arrival Airport: _____ Airline/FLT #: _____

Arrival Date: _____ Time: _____

Return Airport: _____ Airline/FLT#: _____

Return Date: _____ Time: _____

Early Move In (UC Berkeley ONLY): Yes No Date planning to move in: _____

I plan to have my parents/guardians meet the Commanding Officer. Yes No

Parents'Names: _____

Are your parents/guardians current/ prior military? If so, what service and rank? _____

Food allergies or dietary restrictions (i.e. vegetarian, kosher) _____

Summer plans prior to New Student Orientation: (We're primarily interested in knowing if you will be away from home or will, for some other reason, be unable to access your email for more than 3 days in a row; if so, please indicate the dates you expect to be unreachable by email and, if possible, some other means of contacting you.)

_____

NROTC INFORMATION SHEET:

OTHER CONTACT: **NON-AVAILABILITY DATES:**

Physical Qualification Status: I am a(n) _____ (enter the appropriate letter/number combination from the list below -- ex: C-3).

A: Scholarship student, DODMERB Qualified.

B: Scholarship student, DODMERB Remedial (DODMERB has requested more information), and

- Case 1: I have already provided the requested information to DODMERB.
- Case 2: I have not yet provided DODMERB with the information they requested.

C: Scholarship student, DODMERB Disqualified, and

- Case 1: I requested a waiver for my disqualifying condition and am awaiting their decision.
- Case 2: I am planning to request a waiver for my disqualifying condition, but haven't yet.
- Case 3: I applied for a waiver, it was rejected, and I have appealed their decision.
- Case 4: I applied for a waiver, it was rejected, and I am planning to appeal their decision.

D. College program student (non Scholarship)

***** Please note that a USNA DODMERB physical is not sufficient for NROTC*****

NAVAL RESERVE OFFICERS TRAINING CORPS

EMERGENCY DATA FORM

NAME: _____ BLOOD TYPE: _____
(Last, First, MI) (Include RH factor -- ex: B pos)

EMERGENCY CONTACT -- In the event of an emergency, please contact the following individual:

PRIMARY

Name: Relationship:

Home Ph: Work Ph:

Cell Ph: Address:

Email:

SECONDARY

Name: Relationship:

Home Ph: Work Ph:

Cell Ph: Address:

Email:

INSURANCE INFORMATION -- I have a current medical/dental insurance policy as follows. (Note that this insurance is not required; however, the information you provide may be required to obtain non-emergency care.)

	Medical Insurance Company	Dental Insurance Company
Name:		
Address:		
Telephone:		
Policy/ID No.:		

EMERGENCY MEDICAL INFORMATION:

I am taking the following medication or treatment:

_____

_____

_____

_____

I have the following medical conditions (chronic injuries, etc.) or have suffered the following injuries since my DODMERB physical:

_____

_____

_____

_____

I have the following known allergies:

_____

_____

_____

_____

Do not administer the following medications:

_____

_____

_____

_____

Other:

Privacy Act Notification: *Under the authority of 5 U.S.C. Sec. 301, the information regarding your health, medical condition and treatment is requested in order to verify any need to administer medication and to enable medical/dental personnel to diagnose and treat any emergency condition that may arise during the activities mentioned on this form. Pursuant to Privacy Act, 5 U.S.C. Sec. 552, the requested information will not be divulged without your written authorization to anyone other than personnel involved with administration of NROTC activities and medical/dental personnel requiring the information in order to effectively treat any medical/dental problem that may arise. Disclosure is voluntary, however failure to provide the requested information will preclude your participation in the activities listed on this form.*

Printed Name: _____
(If under age of consent, Parent or Legal Guardian)

Signature: _____ Date: _____
(If under age of consent, Parent or Legal Guardian)

Navy ROTC Standard Release Form

I, _____, a member of the Naval Reserve Officer Training Corps, in consideration of basic participation in Naval Reserve Officers Training Corps Battalion, University of California at Berkeley sponsored activities, to include physical readiness training and other athletic activities, transportation in government vehicles, sailing, swimming, field training exercises, and other NROTC training and extracurricular activities, do hereby release from any and all claims, demands, actions, or causes of action due to death, injury, or illness, the government of the United States and all its officers, representatives, and agents acting officially and also the local, regional and national Navy officials of the United States.

I hereby authorize personnel of the Department of Defense, Armed Forces, Public Health Service, or civilian physicians to render such medical and dental care as may be necessary and medically indicated in my case during this period of activity, as is deemed necessary by a qualified practitioner.
I understand that care at a military medical facility for non-military dependents will normally be rendered on a temporary (emergency) basis only; if further care is indicated, the patient will be transferred to non-military care as soon as possible. Emergency care provided to midshipmen who are not military dependents at a military medical facility may be subject to reimbursement, and may be billed for the care provided. For Navy Medical Department facilities, such care is authorized by NAVMEDCOMINST 6320.3B.

Printed Name: _____
(If under age of consent, Parent or Legal Guardian)

Signature: _____ Date: _____
(If under age of consent, Parent or Legal Guardian)

NEW STUDENT ORIENTATION FAQ

What will be issued to me during New Student Orientation?

You will be issued PT gear consisting of shorts, T-shirts, and sweats, as well as a Navy Working Uniform (NWU) or Marine camouflage utility uniform consisting of pants, blouse, belt, boots, and cover. **Ensure you bring a comfortable pair of running shoes.**

How should I prepare myself physically?

Although physical training is not the primary focus of the UC Berkeley NROTC program, you will be taking a Physical Readiness Test (PRT) for Navy Options and Physical Fitness Test for Marine Options during NSO.
Students will be administered the Navy third class swim test during NSO; incoming students should be able to tread water comfortably for 5 minutes and swim 50 meters utilizing any stroke.

How do I find out more? What resources are available to me? How can I contact the Unit?

Feel free to visit the UC Berkeley NROTC website to download or print information regarding the PRT, military protocol, academic requirements, directions to the Unit, etc. The UC Berkeley website, http://navyrotc.berkeley.edu, has a wealth of information about NROTC and other battalion activities.

Important NROTC Information for Midshipman Candidates

Academics (General Requirements):

- Must be enrolled in a minimum of 15 units each academic term
- **Do not schedule yourself for a class that would conflict with Thursday afternoon 1400 to 2100 (2pm-9pm). This time is reserved for Unit Drill and Naval Science.**
    - **For Davis, CMA, and Stanford: Do not schedule classes in after 1200 (12:00 pm) on Thursdays due to the necessary commute to UC Berkeley.**
- All required classes will be for credit and letter grade - this means any class required for your major, Naval Science, or scholarship.
- Take classes that satisfy general education requirements first; save the narrowly-focused single-topic classes for later. Your academic advisor will assist you, if needed.

Scholarship Requirements:

All Scholarship Midshipmen must complete:
1 term of U.S. History or National Security (before graduation)

Navy Option Midshipmen (ONLY) must complete:
1 year of Calculus (completed by end of sophomore year)
1 year of Calculus-based Physics (completed by end of junior year)
1 term World Culture and Regional Studies class
1 year of English (completed by end of sophomore year)

Required Naval Science Classes:

All freshmen are required to take the following classes in Fall 2016:*

Naval Science 400A	Thursdays, 2-4:30 PM 0 Units
Naval Science 1	Thursdays, 5-7 PM 2 Units

The Unit **requires** Midshipmen academic schedules be suited to fit these classes (those who cannot meet this schedule will evaluated on a case by case basis). These classes are held at the UC Berkeley campus and are a required part of every Midshipman's training.

***UC Berkeley students** should register for these classes during Phase II of Cal Central.
***UC Davis students** should register for Naval Science 1 only using a Simultaneous Enrollment form given by the UC Davis Registrar.
***Stanford students** should find the equivalent course code in the course catalog explorecourses.standford.edu and sign up on Access.stanford.edu.
***California Maritime Academy (CMA) Students** should sign up for these classes online using Concurrent Enrollment UC Berkeley.

Midshipmen will complete additional classes in Naval Science throughout their 4 years in college while participating in NROTC. A detailed list is available on our website and will be provided during their first academic advising session with their advisor.

Drill (Naval Science 400A):

Naval Laboratory (the physical portion is referred to as "Drill" and will begin 22 September 2016 and will continue every Thursday while UC Berkeley is in session.

Drill is a time for Midshipmen training in various areas such as physical fitness, professional military knowledge, and small unit leadership. Drill runs from 1400 (2:00 PM) to 1630 (4:30 PM) on Thursdays at the NROTC Unit, UC Berkeley, and is mandatory for all Midshipmen. At 1630 (4:30 PM) Midshipmen receive a break and then report to their Naval Science classes at 1700 (5:00 PM).

Marine Option Training:

In addition to regular Thursday Drill, Marine Option midshipmen are also required to attend a Marine Option seminar on Tuesdays from 1400-1700. Commuting Marine Option students should not schedule classes after 1200 on Tuesday as well.

Uniforms:

All Midshipmen are required to wear uniforms all day on Thursdays, from the time they leave their residence in the morning through the end of Drill and Naval Science classes in the evening. Uniforms are also required for Marine Option seminar on Tuesdays, as well as for any official NROTC event. The uniforms are furnished by the United States government and are the Midshipmen's responsibility to properly maintain. Proper maintenance includes cleaning, proper wear, and responsibility against loss or theft.

Tuition:

One of the greatest concerns of Midshipmen and their parents is payment of tuition. Upon receipt of the enrollment paperwork, the unit staff will pay tuition and selected fees for scholarship students to the respective universities. You will receive more information about this at New Student Orientation. In the meantime, the families of scholarship students should NOT pay any tuition or fees to your university. They SHOULD only pay room and board expenses.

If you have been awarded financial aid from your university, <u>you must notify the university's financial aid office that you have received the NROTC scholarship</u>, as this may affect your financial aid package.

Occasionally, administrative errors lead to late fees or non-payment fees. If this happens, please notify the Unit. Contact the department at your school that handles your bill and let them know that you will be receiving an NROTC scholarship. Do not pay the late fee.

NROTC will reimburse scholarship midshipmen for their university application fee; bring proof of payment of this fee to New Student Orientation.

Do NOT pay any part of the tuition, and do NOT waive the school's medical insurance. The scholarship will cover them for you. However, the scholarship will NOT cover your school's orientation fees.

Textbooks and Other Required Supplies:

Scholarship midshipmen will receive a set allowance of $375 per semester to purchase textbooks. Berkeley and CMA midshipmen will be paid at the beginning of each semester. Stanford and UC Davis midshipmen will be paid at the beginning of the fall and winter quarters.

College Program Information

College Program midshipmen are not treated any differently in the unit than scholarship midshipmen and have access to all the same training opportunities, except for summer training. Non-UC Berkeley College Program students take Naval Science classes on an audit basis rather than formally enrolling, so they do not need to pay any additional tuition fees.

Summer Training:

All scholarship Midshipmen are required to participate in annual summer training for 3-5 weeks after their freshman, sophomore, and junior years. Summer training is a valuable part of the NROTC program and allows Midshipmen a chance to experience the operational Navy or Marine Corps. These cruises allow Midshipmen to see various parts of the Navy and Marine Corps and greatly expand their professional military knowledge in preparation for service selection and commissioning.

Required Immunizations

Please get the following completed before you attend and **bring your original immunization record with you** to New Student Orientation. **DO NOT MAIL THESE RECORDS.**

Print this sheet and bring it with you. You must obtain a shot record to show that these tests/immunizations have been completed and/or are updated accordingly).

- **Tuberculin (PPD) skin test**
- **HIV** test
- Must have documentation of a basic series, or appropriate booster dose, of **tetanus-diptheria (Td) toxoid** within the past 10 years (this must carry you through your 4-years of ROTC).
- Must have documentation of at least one does of **measles-mumps-rubella (MMR)** vaccine (or its single antigen equivalents), or serologic evidence of immunity to these viruses.
- Documented **Blood Typing**
- **Sickle Cell Blood Tests**
- **Typhoid Fever**
- **Yellow Fever**
- **Oral Polio Vaccine**

Packing List

Worn

- 1- large back pack
- Appropriate Civilian Attire
  - Males: khaki's/ slacks, polo shirt, dress shoes
  - Females: khaki's/ slacks, polo shirt, flat shoe. No dresses or skirts
- 2 forms of photo identification (drivers license, passport, school ID, state ID – required to get a military identification card)

Packed in Large backpack

- 2 white crew-neck T-shirts
- 5 pairs of white athletic socks (low cut)
- 5 pairs of underwear
- 1 pair broken-in RUNNING shoes
- 1 pair shower shoes/flip-flops
- Sunscreen
- Contact lenses/solution/storage case/glasses (if required)
- 1 bath towels
- 1 bar of soap and holder
- 1 small travel sized shampoo and conditioner
- Razor and shaving cream (males only)
- Toothbrush and toothpaste
- Fingernail clippers
- Required medicines (with prescription documentation)
- Black, brown or gold hairpins/barrettes/elastics (females only)
- 1 combination lock
- One pair of shirt stays (this item is for your Khaki shirt)
- Boot polishing Kit (black polish, boot brush, Navy Options Only)
- $50.00 cash for miscellaneous expenses and a few meals

Below are instructions on how to fill out all required documents for NROTC. If there are any questions on any document, you can contact LT Eccleston or LT Rothman.

Upon completion of all forms you will send it back via FEDEX (certified mail, etc) or hand carry it to the Unit.

NSTC 1533/121

This form will not be filled out or signed. You must read and understand and will be required to sign in the presence of an officer.

NSTC 1533/126 Acceptance and Oath of Office

This form will not be filled out or signed. You must read and understand and will be required to sign in the presence of an officer.

NAVPERS 1070.602

The following directions are for the "Dependency Application and Record of Emergency Data". Pay attention to the following guidelines and follow instructions on completing the portion of the form if it applies to the applicant:

If specific instructions are not provided for that section then you are to fill it out as it is very basic information.

4. "Change": Leave blank.

5-12. Only applies if the applicant currently has a spouse. The following information will only be inputted in Sections 5-12. Leave the following sections blank if it does not apply.

13-32. Only applies if the applicant currently has a child or dependent or information relating to that of the custodian. The following information will only be inputted in Sections 13-32. Leave the following sections blank if it does not apply.

33-35. Applies to the applicant on information pertaining to the claimant's father. Please state the name, address, and leave DEP blank. Leave the following sections blank if it does not apply.

36-38. Applies to the applicant on information pertaining to the claimant's mother. Please state the name, address, and leave DEP blank. Leave the following sections blank if it does not apply.

39-46. Applies only if the applicant was previously married or the applicant's spouse was. Input the information into the following sections, otherwise leave the sections blank if it does not apply.

47-52. Leave blank.

53-63. Enter a benficairy for any unpaid allowances you may be entitled to in any case of death. If you need more clarification, leave blank and place a post it with your question on your form.

64-66. Leave Blank

67. This section applies only to the applicant's religion. Input the correct religion into this section. If this section does not apply to the applicant, input "none" for does not apply.

68. Leave Blank

69-72. Effective date leave blank

73-74. Enter full name and SSN

77-78. Leave Blank

78- Signature of designator "SIGN"

SGLV 8286 ed2015

The following directions are for the "Service members' Group Life Insurance Election and Certificate"

Pay attention to the following guidelines and follow instructions on completing the portion of the form if it applies to the applicant: No applicant will deny SGLI without speaking to their LT Advisor as the Life Insurance benefits the family members or designee(s). If you choose to deny, leave form blank and LT Advisor will brief you on the process.

1. The applicant will state their full name and SSN (Social Security Number). For rank, input "MIDN" or leave blank if told to do so in the instructions. Duty station is NROTC UC Berkeley and Branch of Service is USNR. Current amount of SGLI will be $400,000.

2. Check top box, "Name or updating my SGLI beneficiary"

3. Line 1. Print name and address of your primary beneficiary. Enter SSN, relationship, and in the payment option portion write "Lump Sum".

4. Leave secondary blank then move to section 5.

5. Sign above service member. Place Full SSN and date. Enter full address under your signature.

Everything else on this form will remain blank.

NSTC 1533/153 Statement of Understanding

This form will not be filled out or signed. You must read and understand and will be required to sign in the presence of an officer.

NSTC 1533/135 Scholarship Contract

The following directions are for the "NAVAL RESERVE OFFICER TRAINING CORPS SCHOLARSHIP CONTRACT". Pay attention to the following guidelines and follow instructions on completing the portion of the form if it applies to the applicant: If the applicant is currently a CP (College Programmer) or a walk-

on Midshipman, do not fill out this form. NSTC 1533_135 is only for scholarship Midshipman.

"Contract": In this portion, carefully read the Privacy Act Statement above and state your full name, SSN (Social Security Number), the college/university you will be attending (California Maritime Academy, UC Berkeley, UC Davis, or Stanford). Under "unit", state "NROTC UC Berkeley". For the applicant who received a scholarship, input the correct Tier (1,2 or 3) selection based on intended major and course curriculum for the applicant's college/university and also if the applicant is a "Navy Option", "Marine Option", or "Navy Nurse Option".

1-8. The following sections provide additional information to the purpose of NROTC and the benefits that the scholarship entails. Applicants will carefully read through each section and acknowledge the information provided.

*On section 5, scholarship applicants must stop and pay close attention to the information provided before continuing.

-If an applicant with a scholarship decides to leave the unit and/or ROTC program for any reason, they understand and agree that they will either incur an obligation for active enlisted service or reimbursement of any expenses incurred through the ROTC scholarship after the "Obligation Point".

Section 8 "Student"

Fill out name, address, city, state, and zip code.

Student Signature Portion: **DO NOT SIGN THIS PORTION**. Applicant will sign their name with the date signed, date of birth, and print their full name. A signature of witness will also be provided and dated with the name of the witness to indicate that the applicant in question has read through the document and acknowledged all portions of the form.

Consent of Parents (or Guardians): If applicant is under 18 years of age at the time of signing this contract, then the parent or legal guardian of the applicant must also read through the document and acknowledge all sections by submitting their signature, date, and printed full name. If applicant is above 18 years of age at the time of signing this form, they do not need their parents or guardians consent.

For students under 18 years old, parent must be accompanying the Midshipman to sign in the presence of an officer. Please notify unit if you fall under these circumstances so the unit can expedite your form to all parents before they depart the unit.

DD FORM 4 Enlistment Document

1-4 and 6. Fill Out your information

5. Enter start date of New Student Orientation

7. Leave Blank

8. If you are a Navy Option Enter "Navy Reserves" in branch of service and place 5 years in the first blank and 3 years in the second blank.

If you are a Marine Option Enter "Marine Corps Reserves" in branch of service and place 4 years in the first blank and 4 years in the second blank.

You must initial every page on the bottom where it states "initials of enlistee"

Section D, 13b. you will sign and date.

Section E. Line 15. fill out full name on blank line.

Section 16-17 leave blank.

Line 18 a&b Sign and Date.

Leave last page blank (DD Form 4/3)Just initial bottom.

Administrative Remarks NAVPERS 1070/613

This form will not be filled out or signed. You must read and understand and will be required to sign in the presence of an officer.

Direct Deposit Sign Up Form

Section A- and B- Fill Out.

Section C- Leave blank.

Section D- Fill out with either checking or savings

Fill out E- with actual acct number

Section F&G- Leave blank

Sign Payee Certification and date

Section 2- Leave blank

Section 3- Enter your bank, address information. Also include routing number.

You must have financial institution certify the document at the bottom.

DTS Profile Sheet

Fill Out all sections on this form.

You are a Reserve. Your branch of service is Navy or Marine Option.

Leave GOVCC blank section blank

Fill out Electronic Funds Transfer with same information from direct deposit form.

Application for Identification Card

The following directions are for the "Application for Identification Card/DEERS Enrollment". Pay attention to the following guidelines and follow instructions on completing the portion of the form if it applies to the applicant: If the applicant is currently a CP (College Programmer) or a walk-on Midshipman, do not fill out this form. DD Form 1172-2 is only for scholarship Midshipman.

1-20. Applicant will complete all sections. (#4 Reserve, #5 NROTC UC Berkeley #8 US Citizen or current status)

21-65 Leave Blank.

Individual NROTC Program Cost Sheet

Fill Out General Information

Leave the rest blank.

Navy Officer Recruiting Tattoo Screening Certificate (only for Navy Options)

Fill out personal information on top.

Fill out 1-5. If you answer yes to any of the above you will be interviewed by the CO or XO.

Fill out 6-8.

Leave signatures blank for command.

MCRC Officer Tattoo Screening Form (Marine Options Only)

Fill out name. Last 4 of SSN and Date on all pages.

Answer question 1 with initials. If NO, then proceed to Part II.

Part II. Sign and Date.

Leave the rest of the form blank.

MCRC Regular Officer ON/E Information Sheet with Privacy Act (Marine Options only)

Leave blank date of program entry

CUM GPA/ SEM GPA/ PROJ COMM DATE/ PFT/CFT- Leave Blank